



**PROFESSIONAL TEACHING STANDARDS BOARD  
REGULAR MEETING  
GOOGLE HANGOUT - VIRTUAL  
OCTOBER 17, 2022**

**CALL TO ORDER -3:01 PM**

This meeting was called to order by President Liesl Sisson at 3:01 PM.

Present: **Board:** Jon VanOverbeke, Abbie Werner, Liesl Sisson, Dixie Brackman, Jenna Shim, Mariah Learned, Jancie Marshall, Dan Mayer, Dr. Liann Brenneman, Astrid Northrup, Mike Hamel, Dixie Brackman, Dr. Scott Thomas; **Staff:** Brendan O'Connor, Trisha Wright, Jillian Reagan; **Attorney General's Office:** Catherine Reeves; **Guests:** Shelley Hamel (WDE), Barney Kleeman

**CONSENT AGENDA**

Consent Agenda

1. Adoption of Agenda
  2. Approval of Minutes - June 7, 2022
  3. License Ratification
- Moved by Janice Marshall to accept and approve all items listed on the consent agenda as presented
    - Seconded by Jon VanOverbeke
    - Motion passed

**DISCIPLINARY**

- Docket 2021-030 - Moved to approve the Dismissal with Advisory by Dixie Brackman
  - Seconded by Janice Marshall
  - Recused from voting - Mike Hamel and Brian Brisko
  - Motion passed
- Docket 2022-001 - Moved to approve the Dismissal with Advisory by Mariah Learned
  - Seconded by Jon VanOverbeke
  - Recused from voting- Dan Mayer and Liesl Sisson
  - Motion passed
- Docket 2022-020 Moved to approve the Dismissal with Advisory Letter by Dan Mayer
  - Seconded by Dixie Brackman
  - Recused from voting - Dan Mayer and Liesl Sisson
  - Motion passed
- Docket 2022-022 Moved to approve the Dismissal with Advisory by Jon VanOverbeke

- Seconded by Abigail Werner
- Recused from voting - Liesl Sisson and Dan Meyer
- Motion passed

## **RULES CHANGES**

- Chapter 2 - Fees - Adoption - ([Action](#))
  - [Clean version](#)
  - Moved to adopt the proposed revisions to Chapter 2 to continue the rules promulgation process by Dixie Brackman
    - Seconded by Mariah Learned
    - Motion passed
- Chapter 3 - Terms and Conditions ([Action](#))
  - [Add Endorsements via Micro-credentials](#)
    - Brendan O'Connor explained the reason behind this action to add endorsements via Micro-credentials. Brendan O'Connor explained the revisions in both Chapter 3 and Chapter 4
  - Moved to allow micro-credential programs to lead to an endorsement, to adjust the age/grade levels School Psychologists and School Counselors may provide services to, and to continue the rules promulgation process by Dan Mayer
    - Seconded by Brian Brisko
    - Motion passed
- Chapter 4 - Endorsements ([Action](#))
  - [Micro Credential Programs and SP/SC grade levels](#)
  - Moved to allow micro-credential programs to lead to an endorsement, to adjust the age/grade levels School Psychologists and School Counselors may provide services to, and to continue the rules promulgation process by Dan Mayer
    - Seconded by Brian Brisko
    - Motion passed
- Chapter 9 Application and Discipline subcommittee work to begin
  - Brendan O'Connor explained that this has not been forgotten. PTSB will be getting the subcommittee together within the next few weeks to review the Rules and Regulations the Attorney General's office has come up with for boards across the state. The sub committee will review and add to what they feel is necessary for the PTSB Chapter 9 rules.

## **PROGRAM APPROVALS**

Brendan O'Connor gave a brief overview of the Central Wyoming College endorsement program.

- Moved to grant conditional approval to the Early Childhood Education endorsement program until its review during the 2025-2026 academic year by Brian Brisko
  - Seconded by Jon VanOverbeke
  - Motion passed

## **DISCUSSION TOPICS**

- Brendan O'Connor gave a brief overview of the Board Policies based on W.S. 33-1-102 including the \$109 in-state per diem to cover the hotel and meals (overnight). Brendan explained that when the travel is out of state it is the actual cost, and members must keep receipts.
- Brendan O'Connor provided an explanation of back-date requests and mis-assignments that have caused the applicants to have to pay back their districts because they did not renew their certificate. It was discussed if it was a life changing event. The board consensus was that it should be a denial unless it is life changing.
- Brendan O'Connor explained that there are some concerns regarding the coaching renewal requirements as there are some concerns with Care and Prevention. The concern is that Care and Prevention is the most difficult to obtain. It was discussed that Care and Prevention doesn't necessarily need to be taken every five years. It was challenged that Care and Prevention would be good for coaches because of changes to tending to athletes. It was discussed that maybe we can have coaches take a course on the approved Coaching Association, something geared toward psychology. Brendan asked Mike Hamel and Brian Brisko to provide him with a list of coaching requirements. Mike and Brian volunteered to help Brendan establish some opportunities for professional development.
- Brendan O'Connor explained an option of adjusting the requirement of substitute renewal credits. The current requirement is five (5) PTSB credits. Brendan explained that PTSB has noticed that substitutes have a harder time obtaining five (5) credits. It was discussed that some districts invite substitutes to their monthly professional development days. It was asked if substitutes have the same access as Standard Educators with the WDE free webinars. It was suggested to contact the districts individually to contact their substitute teachers regarding the free WDE training. It was asked why it was five (5) credits. Trisha Wright explained that it has been five (5) credits for as long as she has been with PTSB. Trisha explained that it can be costly for the individual, they do not have the access within the districts, etc. It was discussed that a subcommittee be established. Liann

Brenneman, Liesl Sisson, and Dixie Brackman volunteered to be a part of the subcommittee. The subcommittee will meet and update the board in January.

- Brendan O'Connor presented a request that Administrators could expand their grade bands via supervised practicum experience like teachers are allowed. It was discussed that individuals should be able to have the flexibility through work experience in expanding the grades of their administrator endorsement.
- Brendan O'Connor explained he had an individual that has requested an Elementary Mathematics Specialist. We do not have an endorsement for this but we could work on getting one established. It was discussed that this is a great opportunity because a lot of Elementary Education teachers are not always comfortable with math, this endorsement would be an add endorsement. There is some interest in this, this will be a rule change so this will need research. Brendan mentioned he will do more research on established approved programs for this endorsement.
- Brendan O'Connor explained that Praxis dropped the Journalism testing. Brendan explained the new test offered through the Journalism Education Association which has been established for many years.
  - Moved to approve the alternative Journalism testing option by Liann Brenneman
    - Seconded by Dixie Brackman
    - Motion passed

## **DIRECTOR REPORT**

- Brendan O'Connor provided a staff update. Welcoming Jessica Sherman, PTSB's new Office Assistant.
- Brendan O'Connor said the RFP is nearly complete to move forward with our new licensing system.
- Brendan O'Connor discussed Title IX training, Brendan O'Connor explained that Jillian Regan and himself are now certified to be a part of a Title IX team. Brendan encouraged the members to reach out if they would like the information for the training for their districts.
- Brendan O'Connor mentioned PTSB was mentioned in the JEIC meeting in September. Brendan mentioned he had to provide an explanation on our PIC permit. PTSB will also be mentioned in the JEIC in November regarding the the apprenticeship program
- Brendan O'Connor attended the WASA meeting in September.
- Brendan O'Connor mentioned that he, Jillian Reagan, and Chairman Liesl Sisson will be attending the NASDTEC PPI conference this week in Boise, ID. Brendan explained what NASDTEC is and why PTSB will be in attendance.
- Brendan O'Connor mentioned the Wyoming Teacher Apprenticeship will be signed Wednesday, October 18, 2022. Brendan O'Connor and WDE has established this program to provide a pathway for individuals that have been in the classroom for many

years to become certified teachers with a bachelor's degree. Jenna Shim congratulated Brendan O'Connor and WDE as this is getting national recognition. Jenna mentioned the University of Wyoming is working diligently on making their program available for the needs of these individuals.

- Brendan O'Connor reviewed PTSB's financials and Professional Development numbers.
- Brendan O'Connor noted that some members of the board will term out next year (2023) and some are up for a second term. Brendan will get with the members individually, to see how they would like to proceed.
- Brendan O'Connor reminded the board members to update their auto-reply message for their board email.

### **FUTURE BOARD MEETINGS**

PTSB's next regular Board Meeting will be held on January 23rd, 2023.

- Moved by Mariah Learned to accept the proposed date of January 23, 2023, for the next board meeting.
- Seconded by: Jon VanOverbeke
- Motion passed

### **ADJOURN**

Liesl Sisson adjourned the meeting at **4:35 PM**.